

POSITION DESCRIPTION

Co-Facilitator position for the Enabling Women Leadership Program

Women with Disabilities Victoria and **Cobram Community House** are partnering to deliver and evaluate the **Enabling Women** program this year (2017).

Enabling Women is a 6-day community leadership program to empower 8-12 women with disabilities to have a voice about issues that relate to them and other women with disabilities. The program provides the opportunity for women with disabilities to come together to share their lived experiences of disability, find solutions to address issues of social disadvantage and rise to their true leadership potential.

We are looking for a woman who **identifies** as having a disability to assist with the delivery of the **Enabling Women** program in Moira late June to August . Some experience of supporting other people with disabilities to become more empowered is desirable.

Leadership sessions are proposed for six (6) Thursdays from June 29 to August 3, 2017 at **Cobram Community House** (43 Punt Road, Cobram, VIC 3644) with a graduation event on Thursday August 10.

Participant interviews are planned for Thursday 25th May at the Cobram Community house 43 Punt Road Cobram. Women from Moira Shire and surrounds are encouraged to apply.

EMPLOYMENT CONDITIONS:

Classification: Women's Health Victoria Enterprise Agreement (2007) **Level 2, Year 1** + 25% casual staff loading, \$28.08 per hour

Interview Panel Sitting Fee: \$100 per day for 2 days

Co-facilitator time commitment:

Panel member for Enabling Women Participant interviews	Up to 12 hours over 2 days
Enabling Women sessions - 5hours per session x 6	30 hours
Preparation time for each Enabling Women session x 6	12 hours
Additional set up, pack up and debrief for miscellaneous	12 hours
Graduation event (in week 7) 1 x 5hours	5 hours
TOTAL NUMBER OF HOURS	59 + (up to 24hours) = 83hours

KEY RESPONSIBILITIES

Reporting to the course facilitator you will be responsible for assisting with the following:

- Recruitment process for course participants
- Presentation at information session
- Preparation and delivery of the six sessions over a 6 week period
- Support and facilitation of the graduation
- Facilitation of the group's learning experience
- Supporting the women undertaking the course
- Undertaking other duties and responsibilities as required

SELECTION CRITERIA

- Lived experience as a woman with a disability
- An understanding of and commitment to working from a social model of disability perspective
- Good communication skills
- An understanding of the issues affecting women with disabilities, within a social/feminist model
- Ability to facilitate the empowerment of women with disabilities
- Experience, knowledge or the potential to acquire the skills to facilitate group learning
- An understanding of how to facilitate informed decision making
- Experience in developing and delivering information in easy English (desirable)

To apply, please write a covering letter (with name and address), answer each of selection criteria above and send a document with referee names & contacts. Please email or post applications to

JANE OLDFIELD
Women with Disabilities Victoria
GPO Box 1160, Melbourne 3001
jane.oldfield@wdv.org.au

Please contact Jane for more information or support to complete the application

Applications close 5pm on 22 May, 2017