



POSITION DESCRIPTION – West Melbourne

Co-Facilitator position for the Enabling CALD Women Leadership Program

Women with Disabilities Victoria, Maribyrnong City Council, Multicultural Centre for Women's Health and Women's Health West are collaborating to implement, deliver and evaluate the **Enabling CALD Women Program** in 2017.

Enabling CALD Women is a 6-day over 6 week (1 day per week) community leadership program empowering a group of 8-12 women with disabilities who identify as coming from a multicultural, linguistically and/or culturally diverse background. The program aims to build upon the participants' natural leadership skills, their self-confidence, and empowers them to voice issues that relate to them and other women with disabilities within their community. The program provides the opportunity for women with disabilities from a multicultural or culturally and/or linguistically diverse background to come together to share their lived experiences of disability, expand community networks, find solutions to address issues of social and cultural challenges and to rise to their true leadership and advocacy potential.

We are looking for a woman who lives in the western suburbs of Melbourne from a **multicultural, linguistically and/or culturally diverse background** who **identifies** as having a **disability** to assist with the delivery of the **Enabling CALD Women** program as the co-facilitator. This program will be delivered in Footscray during September and October 2017. Some experience of supporting people with disabilities to become more empowered is desirable.

Leadership sessions run for six (6) session on Mondays during the day from the 4th Sept to the 9th Oct 2017 at Maribyrnong City Council Building in Footscray with a graduation celebration on 16th October at the Maribyrnong City Council Grand Hall.

Applicant interviews for this role are planned for Monday July 10th and Wednesday July 12th in Melbourne CBD at an all abilities accessible venue.

Women with disabilities from Aboriginal and/or Torres Strait Islander backgrounds, as well as migrant and refugee backgrounds are highly encouraged to apply!

This **Enabling CALD Women** community leadership program is targeted at working with and empowering women with disabilities from diverse cultural backgrounds.

EMPLOYMENT CONDITIONS:

Classification: Women's Health Victoria Enterprise Agreement (2007)

Level 2, Year 1 (+ 25% casual staff loading) = \$29.08 per hour

Interview Panel Sitting Fee: \$100 per day for 2 days (up to 12 hours)

EW Co-facilitator position time commitment:

Panel member for Enabling Women Participant interviews	2 days (max 6 hrs/day)
Enabling Women sessions - 5hours per session x 6	30 hours
Preparation time for each Enabling Women session x 6	12 hours
Additional set up, pack up and debrief for miscellaneous	12 hours
Graduation event (in week 7) 1 x 5hours	5 hours
TOTAL NUMBER OF HOURS	59 + (up 12 hours) = 71 hours

KEY RESPONSIBILITIES

Reporting to the lead facilitator, Jessica De Mercurio, you will be responsible for assisting with the following:

- Recruitment process for course participants
- Presentation at information session
- Preparation and delivery of the 10 modules
- Facilitation of the group's learning experience
- Supporting the women undertaking the course
- Undertaking other duties and responsibilities as required

SELECTION CRITERIA

1. Personal experience of disability
2. An understanding of and commitment to working from a social model of disability perspective
3. Good communication skills, both written and verbal

4. An understanding of the issues affecting women with disabilities, within a social/feminist model
5. The ability to support people with disabilities to become more empowered
6. Experience, knowledge or the potential to acquire the skills to facilitate group learning
7. An understanding of how to support people to make informed choices
8. Experience in developing and delivering information in easy English (desirable)

To apply for this role, please provide a covering letter (with your name and address), respond to each of the selection criteria and provide (2) recent referee names & contacts. Please email or post applications to:

JESSICA DE MERCURIO

Women with Disabilities Victoria

Engagement & Empowerment Officer

GPO Box 1160, Melbourne 3001

Email: jess.demercurio@wdv.org.au

Contact Jess De Mercurio on 9286 7816 for more information or if you require any support to complete the application

Applications close at 5pm on Friday 30th June 2017